

AMERICAN RESEARCH INSTITUTE OF THE SOUTH CAUCASUS

2023-24 SMALL GRANTS

APPLICATION FORM

PERSONAL DATA**

First Name Middle Initial Last Name

Preferred Mailing Address

Preferred Phone Email Address

Optional: Date of Birth (mm/dd/yyyy) Place of Birth (City & State) Gender

ELIGIBILITY

Is your project in social sciences humanities related sciences

What degree are you expecting after graduation from university? Bachelor's Master's Doctorate

Are you currently a student at a university in Armenia, Azerbaijan, or Georgia?

Armenia Azerbaijan Georgia

Are you a citizen of Armenia, Azerbaijan, or Georgia? Armenia Azerbaijan Georgia
(Please note that proof of citizenship status must be provided upon receipt of award.)

Have you been awarded an ARISC Small Grant in the past? Yes No

If yes, list the year the project was completed: _____

Grant recipients are eligible to reapply for a second ARISC Small Grant three years after completion of their most recent award.

Keep me informed of future ARISC funding opportunities, programs, and events.
ARISC uses MailChimp.

How did you hear about the ARISC Small Grants?

****Information on this page is for internal use only, and is not shared with reviewers. Data is anonymized and aggregated before reported.**

Your Full Name: _____

PROJECT INFORMATION

Title of Proposed Research Project:

Research Project Abstract. Please provide a brief 100-word statement of your proposal suitable for *public* use. Be sure to include the geographic area and subject of your research project, your research methodology, and its significance.

Country(ies) Proposed and Dates of Stay:

City(ies), Country(ies) Proposed Dates (*Must be completed by Aug. 31, 2024*)

Project Preparation: Use the space below to indicate steps taken to prepare for this project. Please include whether you have been in contact with local scholars, archives, or institutions to determine the feasibility of conducting your proposed project.

Have you checked the [US Department of State Travel Advisory](#) for your proposed travel?
 Yes Date checked: _____ No

Your Full Name: _____

Non-English Languages and Proficiency:

Language	Years of Study	Level of Proficiency	Needed for this project?

Total Amount of Funding Requested: _____
(the above number must match the total in the itemized budget)

Letters of Recommendation: Please list the two individuals who will be submitting letters of recommendation on behalf of this application:

1. *Academic Advisor:* _____

2. _____

Other Current Grant Applications:

Name of Grant and Amount	Date of Application	Status (awarded/ pending/ to be submitted)	For the same project being proposed to ARISC?

Your Full Name: _____

PROFESSIONAL INFORMATION

University/College

Department

Discipline/Field

Degree Pursued

Date Admitted to Masters/PhD Program

Date Degree Completed

Grant History (for the past five (5) years):

Name of Grant and Granting Organization	Year of Award

APPLICATION CHECKLIST – All items must be submitted by the deadline

* Items marked with an asterisk require a cover sheet to be downloaded from the website.

- Application Form*
- [Project Statement*](#)

In a separate document, please provide a full description of the proposed project. The project statement should be no more than 1500 words in length, not including bibliographic references, tables, charts, or other supporting information. It should address the following specifically:

- Research question, design, and methodology
- The significance of the project, relevance, and potential contribution to regional and/or trans-regional scholarly research.
- What are your qualifications for this project and how will they enable you to do your proposed project?
- Please also identify potential obstacles or issues (for example, geopolitical instability, archive closures, difficulty finding interlocutors, permissions required by local agencies) that may delay your research and how would you meet the challenges of your project should one of these factors be an issue.
- Statement should clearly indicate whether the application is submitted for Option A (travel in the region), or Option B (remote research), with relevant research design and methodology for that option.

Please note that application reviewers may not be specialists in your field. The language of your statement should be clear and free of jargon.

Work Schedule

- Please be specific about the number of days per week and number of hours during the day that you will spend on this research project, as well as the location for this research project. Be sure to verify that the resources you need access to will be available to you.
- Your work schedule should demonstrate that you have checked availability of resources.
- Archives may not be open year-round, and local scholars may be traveling in the summer. Check on availability ahead of time.
- Be aware that it can take up to six months to obtain the necessary in-country research clearance and plan accordingly. We recommend beginning the process early.
- Work schedule should clearly indicate whether the application is submitted for Option A (travel in the region) or Option B (remote research).
- Applicants with questions about timing and feasibility are encouraged to contact ARISC's Resident Directors: Armenia@arisc.org, Azerbaijan@arisc.org, or Georgia@arisc.org

Itemized budget and budget narrative ([see sample here](#)):

- Allowable costs include airfare, ground transportation, lodging, meals and incidental expenses (if traveling), and/or research costs;
- Funds may be requested for travel to training workshops.
- Budgeted amounts for meals and incidental expenses may not exceed those set by the US Department of State for the location of travel. [See this website](#).
- If the cost of the project exceeds the maximum allowable in this funding opportunity, applicant should explain other sources of funding, as well as how the project can be scaled if they are only awarded ARISC funds.
- The budget should clearly indicate whether the project is for Option A (travel in the region) or Option B (remote option).
- Applicants with questions about budgeting for specific in-country costs are encouraged to contact ARISC's Resident Directors: Armenia@arisc.org, Azerbaijan@arisc.org, or Georgia@arisc.org.

Curriculum Vitae

Two Letters of Recommendation must also be submitted directly to ARISC from the recommenders. Applicants should download and [share this cover sheet*](#) with letter writers.

- The applicant is responsible for notifying referees of their request for letters and for ensuring those letters are submitted to ARISC by the deadline;
- All references must be in English. If the reference is in any language other than English, an English translation must be provided;
- One letter must be from the applicant's academic advisor.

I, _____ (applicant's full name), affirm that the statements and application materials are true and accurate representations, to the best of my understanding.

Signature

Date

All information must be received by December 28, 2023, to info@arisc.org in order for the applicant to be considered for the fellowship.

Application materials should be emailed to info@arisc.org, with the subject, "ARISC Small Grants." Applications are processed manually. Applicants should expect to receive an email from ARISC indicating receipt approximately 2-3 days after submission. If you do not receive a response, check your spam filter, then contact info@arisc.org.

Please see www.arisc.org for full application requirements and submission instructions. Applicants are responsible for assuring that ARISC receives all documents on time.

Deadline: Thursday, December 28, 2023
